## **February Newsletter**

Welcome to our monthly newsletter, with a snapshot of the latest volunteering opportunities available.

## 'Vincent's - Ennis' Retail Assistant

The Society of St Vincent de Paul is the largest, voluntary, charitable organisation in Ireland. To support the ongoing demands of the service, they have opened a new charity shop in Ennis called 'Vincent's'.

Volunteers are required to assist with stock rotation, dealing with customers, using the till and pricing donations. The shop is opened from Monday – Friday (10am – 5pm) and volunteers are asked to commit to a 2-3 hour shift.

## **Donation Sorting**

'Vincent's' are looking for volunteers to join their sorting team, who would be interested in sorting and organizing donations, ensuring donations are quality checked, to assist with processing stock, including ironing, labeling and steaming and preparing stock for shop floor.

#### **Administration Volunteer**

St. Vincent de Paul operates a phone line as well as an online service to deal with requests for direct assistance on a daily basis. They are looking for a volunteer to assist with taking incoming calls, logging requests received by phone and email and inputting daily sales and end of day cash onto the office accounting system. The volunteer should be proficient in Microsoft Office applications and understand the need for confidentiality respecting the ethos of St. Vincent de Paul.

## Facebook Manager

In conjunction with the opening of the new shop 'Vincent's', a strong Social Media presence has been identified as an opportunity to raise awareness of the shop, St Vincent de Paul services and to assist with fundraising campaigns. A volunteer is being sought, who would take on the role of uploading photographs, updating content and liaising with the Shop Manager to promote various stock items at different times. This role can be carried out from home or the administration office in 'Vincent's'

If you would like to find out more about any of the roles, please contact Dolores or Sharon at **info@volunteerclare.ie** or 065 68 66 800 for more information.

# Irish Wheelchair Association Musician / Singer

The Clare branch of IWA through fundraising and other initiatives assist their members with physical & sensory disabilities to achieve increased independence and mobility. They offer a wide range of services and activities on a weekly basis through their centre which is based in Ennis.

We are looking for a musician/singer to lead a group of 6-8 people in a weekly sing-song on a Tuesday or Wednesday afternoon from 2pm – 3.30pm.

## Yoga Instructor

We are looking for a volunteer who is interested in teaching a group of wheelchair users the basics of Yoga on a weekly basis. The maximum number to a group would be 6 people who are enthusiastic and positive about all activities they engage in. If you have 1 hour a week on a Tuesday or Wednesday from 11.30am – 12.30pm.

#### **Art Tutor**

Art classes are an important part of the weekly activities for our members. We are looking for a volunteer to take a group of 6-8 clients for a period of 6-8 weeks. The group is open to any form of art from panting to making cards. All materials will be supplied as well as refreshments.

Please contact Dolores at info@volunteerclare.ie for more information

### Enable Ireland Gardener

Enable Ireland Clare Adult Day services provide a service for adults with primary physical disabilities. They are currently looking for a gardener to assist service users with polytunnel gardening activities. This is a small scale project for the benefit and enjoyment of the services users and will be very well supported by the staff at Enable Ireland.

The role will include: Assisting the budding gardeners to grown plants, vegetables and flowers from seed in the polytunnel, assisting with watering and caring for the plants and sharing your knowledge! This opportunity will take place for 2 hours, one day a week from mid March to mid June at the Ouin Road residential house.

If you would like to find out more, please contact Dolores at info@volunteerclare.ie or 065 68 66 800

## Ennis Street Festival Assistant Volunteer Co-ordinator

The Ennis Street Festival takes place between the 3<sup>rd</sup> and 9<sup>th</sup> of July, which relies on the energy and enthusiasm of volunteers. We are looking for an assistant to work with the volunteer coordinator from February to July 2017.

The role will include recruitment of volunteers, updating the database, using social media to promote the event, managing the schedule and assist in the support & supervision of volunteers during the week. The time commitment is for 2 hours a week, based in Ennis (day & time to suit the volunteer).

To find out more about what is involved contact Dolores or Sharon at info@volunteerclare.ie

## Burren Chernobyl Project - Ennistymon Administrator

The Burren Chernobyl Project is based in Ennistymon, supporting children and their families who were affected by the Chernobyl reactor explosion in 1993.

The Project team are looking for a volunteer, one morning a week for 3 hours to assist with the smooth running of their office. Role would include answering the phone, dealing with emails, correspondence, liaison with Embassies to secure visas, etc. This is a very varied role and we are looking for a person who has office experience and is comfortable working on their own initiative or as part of a team.

## Kilrush Tidy Towns Gardening Role

The Kilrush Tidy Towns are embarking on an exciting new project and are seeking out new volunteers with a keen interest in gardening/landscaping to join their team. The project involves creating a community amenity which enhances the local area by establishing and maintaining a wildflower meadow, creating insect/bee habitats, landscaping around wastelands etc.

This role is flexible, you will volunteer as part of a team and if you have 2 hours a week to spare with an interest in this type of project, please contact Dolores at info@volunteerclare.ie

## National Council for the Blind Retail Assistant

The National Council for the Blind provides care for over 5,000 people in Co. Clare providing a variety of services for people with sight loss. They have recently opened a charity shop in Ennis and are looking for volunteers to work as Retail Assistants.

Role includes rotation of stock, dealing with customer enquiries, working on the till and ensuring that all items are correctly priced.

The shop is open Monday – Saturday and operates on two shifts (10am - 1pm) and (2pm - 5pm).

Contact Sharon or Dolores: 065 68 66 800 View up to date opportunities on www.volunteerclare.ie Like us on facebook: www.facebook.com/ClareVolunteerCentre

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